



Health and Safety Policy Statement

Rotary Club of Hexham

Our statement of general policy is:

- To provide adequate control of the health and safety risks arising from our activities
- To consult with our members on matters affecting their health and safety
- To provide and maintain safe plant and equipment
- To ensure safe handling and use of substances
- To provide information, instruction and supervision for members
- To ensure all members are competent to do their tasks and to give them adequate guidance.
- To prevent accidents
- To maintain safe and healthy working conditions
- To review and revise this policy at regular intervals

Signed

President Roy Dallison

Health and Safety Officer Geoff Singleton

Date

ROTARY NORTH EAST - DISTRICT 1030

Health and Safety Responsibilities

Overall responsibility for health and safety rests with the club council.

The club will appoint a Club Health and Safety Officer each year whose duties are:

- To be aware of RIBI and District advice on health and safety and ensure the club council are aware of health and safety issues
- To ensure that risk assessments for club events are carried out by the relevant committee
- To review, and revise if necessary, the club health and safety policy statement at regular intervals.
- To seek additional advice and guidance where necessary

The Rotary Club of Hexham
Health and Safety Officer is Geoff Singleton

The responsibility for carrying out risk assessments is the responsibility of the relevant club committee (club service, vocation, international or community service) assisted by the club Health and Safety Officer with any significant findings recorded and retained

The Committee Chairman will then ensure that the results of the risk assessment are brought to the attention of the club, and that appropriate control measures are approved by the club

The Committee Chairman will appoint a person to be in charge of any event

All club members will abide by any health and safety measures as approved by the club

Additional information can be obtained from:

District Safety Officer - Rotarian Graham Exley
137 Main Street, Spittal, Berwick-upon-Tweed, Northumberland TD15 1RP
Tel. 01289 309285 – Mob. 07921889052 – e-mail exley@onetel.net